



Efficiency and Performance Sub (Finance) Committee

Date: WEDNESDAY, 6 NOVEMBER 2013

Time: 11.30am

Venue: COMMITTEE ROOMS - WEST WING, GUILDHALL

Members: Roger Chadwick (Chairman)
Ray Catt (Deputy Chairman)
Randall Anderson
Nigel Challis
Deputy Anthony Eskenzi
John Fletcher
Jamie Ingham Clark
Edward Lord
Jeremy Mayhew
Ian Seaton
Deputy John Tomlinson

Enquiries: Philippa Sewell
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Lunch will be served in the Guildhall Club at 1pm

**John Barradell
Town Clerk and Chief Executive**

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES OF THE PREVIOUS MEETING**
To agree the public minutes and non-public summary of the meeting held on 17 July 2013.

For Decision
(Pages 1 - 4)
4. **OUTSTANDING ISSUES**
Report of the Town Clerk.

For Information
(Pages 5 - 12)
5. **TRANSFORMATION AND EFFICIENCY BOARDS UPDATE**
Joint report of the Deputy Town Clerk and the Chamberlain.

For Information
(Pages 13 - 22)
6. **CIPFA VFM INDICATORS 2011/12**
Report of the Chamberlain.

For Information
(Pages 23 - 120)
7. **SUPPLIES AND SERVICES AND THIRD PARTY PAYMENTS**
Report of the Chamberlain.

For Information
(Pages 121 - 128)
8. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
9. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
10. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

11. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**

To agree the non-public minutes of the meeting held on 17 July 2013.

For Decision
(Pages 129 - 130)

12. **STAFF COSTS CHARGED TO PROJECTS**

Report of the Chamberlain.

For Decision
(Pages 131 - 146)

13. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

14. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**